

# Botley Nursery Fee Information



Session	Session Times	Full Day Care
Morning	7.30am – 1.00pm	£37.75
Afternoon	1.00pm – 6.00pm	£36.55
School Day (7 hours only)	Between 7.30am - 4.30pm	£44.95
Full Day	7.30am – 6.00pm	£56.40

Hopscotch advises that children attend a minimum of 2 sessions per week

These sessions can be made up of 2 mornings or 2 afternoons or combination of a morning or afternoon on different days.

Effective 1<sup>st</sup> April 2020

## Fees Due

Payment of the fees for the child(ren)'s attendance at the nursery shall be made in advance by the 3<sup>rd</sup> day of each calendar month.

## Fee Calculation

Fees are calculated on equal monthly payments by taking the number of sessions attended per week, multiplying by 51 weeks (the number of weeks we are open in the year) and dividing by 12 months.

## Late Fees

Late fees will be charged at a rate of £5 per day for all fees which remain outstanding after the 3<sup>rd</sup> day of each month until the outstanding fees have been paid in full.

## Voucher Payments / Tax Free Childcare

Hopscotch accepts payments from all major voucher companies along with the government backed scheme Tax Free Childcare. Please speak to your Nursery Manager or email [finance@hopscotchdaynurseries.co.uk](mailto:finance@hopscotchdaynurseries.co.uk) regarding making payment by either method. Sessions are payable in advance and therefore childcare vouchers/tax free childcare must be received on or before the 20<sup>th</sup> day of the previous month in which the fees are due i.e. by the 20<sup>th</sup> March for fees invoiced on the 1<sup>st</sup> April for sessions to be attended in April. Late vouchers will incur late fee charges as detailed above.

## Direct Debits

In an effort to maintain our fees at a competitive rate, payment should be made by Direct Debit. If a Direct Debit payment is returned unpaid an administration charge of £5 will be applied to the following month's invoice. In addition, Late Fees will be applied in accordance with our Terms and Conditions.

## Credit & Debit Cards

Payment for additional sessions must be paid by credit or debit card at the time of booking. Outstanding fees can also be paid by credit or debit card. Late Fees will be applied in accordance with our Terms and Conditions.

## Alternative Payment Arrangements

Under certain circumstances arrangements can be made, however a £5 administration charge may be applied. Any requests for alternative payment arrangements should be made in writing to **Karen Hunt - [finance@hopscotchdaynurseries.co.uk](mailto:finance@hopscotchdaynurseries.co.uk)**.

## Free Entitlement

The term after your child's third birthday, they will be eligible for Free Entitlement. Additional charges will apply to cover all meals, snacks, consumables, baking activities and staff training. These charges are applicable to all 3 and 4 year olds and are applied to the weekly funded hours your child will claim with us. Should you wish, you may opt out of paying for meals and provide your own. **For more information, please contact your Nursery Manager.**

## Additional Charges – when in receipt of Free Entitlement

Charges are applied at a rate of £1.64 per funded hour and reviewed annually in line with fee increases.

**Example: if your child attends 1 school day per week, this equals 7 hours per week, so an additional charge is only applied for each of those 7 hours.**